



## Cancellation and Late Arrival Policy

### **PLEASE READ CAREFULLY AND THOROUGHLY**

We ask for at least 24 hours notice **to reschedule or cancel** an appointment. This time has been set aside for you; therefore if you are unable to make your scheduled appointment and less than 24 hours notice is given, you will be charged **\$25**. This also applies to **“NO SHOW”**.

If you are late for your appointment less than 20 minutes, the late time may have to be deducted from the regular service time.

If you are late for your appointment for 20 minutes or more, a fee of **\$25** will be applicable.

Please be aware that private health care insurance plans do not cover the fee for missed appointments.

We thank you in advance for this matter.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_